

HOLKHAM

Job description

Workshop Manager

LOCATION	Holkham Farming Co/Holkham Emerald/Egmere site, Walsingham, Norfolk
REPORTING TO	Holkham Farming Directors

The Holkham Estate

Our vision is to be the UK's most pioneering and sustainable rural estate.

The Holkham Estate extends over 25,000 acres. The land and property-based activities include residential and commercial lettings, property development, arable and vegetable farming, forestry, country sports, an inn, a holiday park, beaches, car parks, admissions, cafes, shops, concerts and events.

Holkham Farming Company

Today, a total of 3500 hectares of estate land are managed by Holkham Farming Company Ltd which was set up in 1996 to act as a contractor for the In-hand farms which cover 2300 hectares of arable land. The remainder of the land is under Agri-environment, game crops and grassland. Holkham Farming Company has full management and operational responsibilities for all arable activities, livestock, grain storage and contract work for two anaerobic digesters. Holkham is also a 50% partner in an award-winning potato enterprise specialising in salad potatoes.

Holkham Emerald

Holkham Emerald are a specialist potato grower based on the Estate that was formed in 2009. The businesses have gone from strength to strength and today grows approximately 400 hectares of produce annually with cropping split into salad, ware, processing and seed potato production. The business supplies multiple UK and export markets and has storage and grading facilities on site. Four years ago, the company took back control of all operations and employs a core team of 8 that expands to 25 at peak periods.

Overall Job Purpose

The Holkham Estate has invested in an industry-leading workshop facility and 6500 tonne potato store with modern equipment located at Egmere, Walsingham. The workshop is shared by the two farming businesses on the estate, Holkham Farming Company and Holkham Emerald. The role would entail overseeing the maintenance and repair of both businesses' equipment, which uses leading brands such as John Deere, JCB, Grimme, and Vaderstad.

The candidate would create work plans and timeframes for team members to ensure that machines are overhauled promptly. The position would also command the responsibility of procuring parts, consumables and sundries.

Regular servicing and maintenance of equipment will be required as well as immediate repairs when necessary. The candidate would ensure that the workshop is clean, tidy, and a safe working environment and would take the lead on enforcing the site's strict health and safety policy.

Key Responsibilities

- Maintenance and repair of farm machinery.
- Management of the Egmere site and workshop. Ensuring site is tidy and standards are kept.
- Lead on-site Health and Safety liaising with the third-party Health and Safety consultant.
- Scheduling of works through workshop.
- Procurement of consumables, parts and sundries.
- Accurate recording for each job so that jobs can be invoiced out accurately.
- Ensuring risk assessments are up to date and are adhered to
- To represent HFC at all times and positively manage relationships with the community.
- To ensure you adhere to HFC processes and that you act within the Holkham behaviours at all times
- Any other duties that may be required. This is flexible role that will often involve duties not listed above.

Skills, experience, and qualifications

- Full UK driving license
- High standards and attention to detail
- Experience in maintenance and servicing of agricultural machinery.
- Strong leadership skills that empower colleagues to maintain equipment.
- Numerate.
- Excellent record keeper with good organisation and planning skills.
- Experience of Health & Safety essential, IOSH qualification preferred but training can be given

HOLKHAM

Our **vision** is to be the UK's most pioneering and sustainable rural estate

Our ambitions

We are custodians of important historic buildings and collections which we will treasure, enhance and revitalise before we hand these on to the next generation.

We will be pioneering, sustainable and influential in managing our landscape, farmland, habitats and wildlife.

We will create welcoming experiences to attract, inform and inspire those who visit or stay with us.

We want Holkham to be a great place to work, where talent is developed, teams set their own high standards and the human touch is never lost.

We will be a force for good in helping local communities to thrive, by providing employment, homes, and support for local businesses and charities.

Our five great behaviours

TEAMWORK **MUTUAL RESPECT**
SUSTAINABILITY **CHALLENGE** **GO SEE**